

NOTICE OF INTENTION TO BREAK THE TENANCY AGREEMENT

Property Address: _____

Tenant(s) Name: _____

I/We hereby give notice of my/our intention to vacate the above property on: _____

I/We understand that I/We will be breaking our Tenancy Agreement and acknowledge that I/We am responsible to make the following payments.

Under Section 42.

42.1 of our lease pay 6 week's penalty fee if still in the first half of our term or 4 week's penalty fee if in second half of the term or any other case of our lease.

My/Our reason for Vacating is: _____

My/Our forwarding address will be: _____ - _____

Tenant(s) contact numbers and email address:

Mobile No(s): _____

Email Address: _____

Tenants Instructions for agent to show prospective tenants:

Agent can show property using the office keys:

Agent to contact tenant for access:

Tenant(s) Signature: _____

Date: _____

(All tenants on lease agreement must sign)

Please note: You will be contacted via phone or email within 24 hours of your notice being received and an email will be sent with the Vacating Procedures.

Rent will be charged until the day you have handed back the keys to the above property.